

Personnel-General

Military Awards

By Order of the Governor:

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The Adjutant General

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Applicability. This regulation applies to members of the California Army National Guard, military personnel of other branches, retired military personnel and civilian personnel as indicated.

Proponent and exception authority. The proponent of this regulation is the OTAG Director of Administration (CADA). Supplementation of this publication and establishment of command and local forms are prohibited without prior written approval from the Director of Administration at OTAG.

Interim changes. Interim changes to this regulation are not official unless they are authenticated by the CADA.

Suggested improvements. Users are invited to send comments and suggestions on DA Form 2028 (Recommended Changes to publications and Blank Forms) directly to Office of the Adjutant General CA ARNG, ATTN: CADA.

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Summary: This regulation provides California Army National Guard policy, criteria, and administrative instructions concerning individual military decorations. Good Conduct Medal, service medals and service ribbons, unit decorations and similar awards in recognition of accomplishments.

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Chapter 1 General Information

Section I. Overview

1-1. Purpose

a. This regulation prescribes the California Army National Guard's policies, criteria, and administrative instructions concerning state decorations and awards under the direction of the State Military and Veterans Code, Chapter 640. This regulation also references federal armed forces awards and awards from other affiliated organizations, associations, and committees that directly impact the California Army National Guard.

b. The California Army National Guard Awards Program provides means of tangible public recognition for acts of valor, achievement, and meritorious service rendered to the State of California and/or the United States.

1-2. Scope

a. No preconditions for an award may be established. Recipients may not be informed in advance that attainment of specific goals will result in the automatic award of a given decoration. Decorations will not be used as prizes in contests.

b. Except in cases where achievement or service is accomplished in purely State Active Duty status, preference in the selection of awards will be given to Federal decorations.

c. Requiring or limiting awards to a specific number per unit is not authorized.

d. California National Guard members on Title 10 and Title 32 status are not eligible for state decorations unless the duties are in direct support of the California National Guard.

e. To increase recognition of deserving individuals, goals may be established for Senior Commands; however, requiring or limiting awards to a specific number per unit is not authorized.

f. No more than one decoration will be awarded for the same act, achievement or period of meritorious service; however, a decoration may be awarded for an act of heroism or achievement within a period for which an award for meritorious service has been awarded. Also, if appropriate, state and federal recognition for service is acceptable upon retirement.

g. The accomplishment of the duty or period of service for which the decoration is recommended should have been completed prior to submitting a recommendation, except when the person is being transferred or will retire.

h. Awards should follow a progressive sequence of recognition, except under circumstances where the contribution is so extraordinary that recognition with a lesser award would be insufficient.

i. Only commanding officers can approve federal and state decorations. A commander may delegate disapproval authority but not approval authority.

j. No individual is automatically entitled to an award upon departure from an assignment. Certificate or memorandum of commendation are appropriate means to recognize departing soldiers or civilian employees.

1-3. Recommendations

a. It is the responsibility of any individual having personal knowledge of an act, achievement, or service believed to warrant the award of a decoration to submit a recommendation for consideration. A soldier may not recommend himself/herself for an award.

b. Individuals being recommended for an award must have the recommendation of approval/disapproval of the commander of the unit to which they are assigned.

1-4. Period of Award

a. Only one decoration will be awarded to an individual for the same act, achievement, or period of service, except for retirement.

b. The accomplishment of duty or period of service for which the decoration is recommended should have been completed prior to submitting the recommendation, unless the person is transferring or retiring.

c. For service awards, the cited period is limited to the period of service during which the individual served under the recommended command, except in the case of retirement.

d. For achievement awards, the length of time is not a primary consideration; however, the act or achievement should have a clearly discernible beginning and ending date. Also, the speed of accomplishment of a time sensitive task could be an important factor in determining the value of the achievement or act.

e. For valor and heroism awards, the cited period is governed by the same standards stated in the above paragraph. The only difference is the manner involved during the act.

f. The award of a decoration in recognition of a single act of heroism or meritorious achievement does not preclude an award for meritorious service at the termination of an assignment. Recommendations for award of a decoration for meritorious service will not refer to acts of heroism or meritorious achievements which have been previously recognized by award of a decoration.

1-5. Time Limitations

a. All recommendations for an award must be timely. Undue delay in submitting a recommendation may preclude its consideration.

b. No military decoration will be awarded more than three years after the act or period of service being honored. Each recommendation for an award must be formally entered into military channels within two years of the act, achievement or service. This time limit does not apply to retroactive and conversion awards made in confirmation of recognition of previously issued orders, letters, or certificates or in exchange of decorations hereinafter authorized.

1-6. Preparation

- a. Only one proposed recipient may be named on a single recommendation form.
- b. See Appendix A for instructions to complete California National Guard and Department of the Army award recommendations.

1-7. Approval Authorities

- a. See Appendix B for approval authority for Federal and State decorations and the number of days required for processing.
- b. If an individual is temporarily assigned to another unit, the individual must receive concurrence from the home unit commander.
- c. All California Army National Guard unit commanders are authorized to award the following state awards: California Service Medal/Ribbon, California Good Conduct Ribbon, and California Drill Attendance Ribbon, Enlisted Trainers Excellence Ribbon and Enlisted Excellence Ribbon.
- d. All Army National Guard unit commanders are authorized to award the following Army awards: Army Good Conduct Medal, Army Reserve Component Achievement Medal, Armed Forces Reserve Medal, NCO Professional Development Ribbon, Army Service Ribbon, Overseas Service Ribbon, Army Reserve Component Overseas Training Ribbon.
- e. The Directorate of the Counterdrug Branch, Joint Counterdrug Task Force, has the authority to approve the California Counterdrug Service Ribbon.
- f. The Recruiting and Retention Command of the California Army National Guard has the authority to approve the California Recruiting Achievement Ribbon.

1-8. Suspension of Favorable Personnel Action (FLAG)

- a. Individuals on whom favorable personnel actions have been suspended, may not receive a decoration during the period of suspension.
- b. Waivers can be authorized by commanders with approval authority for the recommended award on overweight and physical training flags for heroism and retirement only.

1-9. Succeeding Awards

See Appendix C for appropriate devices.

1-10. Posthumous Awards

- a. Decorations may be awarded to deceased members of the California National Army Guard for heroism, meritorious achievement, or contributions made prior to their death.
- b. The Memorial Medal (CAMEM) and the California State Flag may be presented to primary next-of-kin of any individual who died while in service of the California National Guard and/or the United States Army. See Chapter 2, Section VI of this regulation for eligibility requirements.
- c. An Army Lapel Button may be presented to next-of-kin.

See Chapter 4, Section VII of this regulation for eligibility requirements.

Section II Records and Controls

1-11. Awards Board

- a. There is no requirement to establish an Awards Board; however, Boards are recommended.
- b. A commander may wish to establish a Board for reviewing the eligibility for awarding decorations only for which he/she has the authority to approve.

1-12. Recording of Awards

- a. The recording of awards will be accomplished by the respective approval authority.
- b. Permanent Orders are required to be filed in the individual's personnel record for all state and federal decorations, good conduct awards, and achievement awards.
- c. State and federal active service awards require a copy of the message or letter authorizing service from the appropriate authority (Department of the Army, Adjutant General, etc.) and/or the service orders to be filed in the individual's personnel record.
- d. Longevity medals and service ribbons (i.e. California Service Medal) are administratively awarded upon approval of the unit commander to individuals who qualify. Orders are not required; however, a memorandum from the unit commander authorizing the award must be filed in the soldier's personnel record. Each prospective recipient's personnel record will be screened for proper documentation to support the award. After approval, the awards are to be posted in the personnel record.

1-13. Presentation of Awards

- a. Presentations will be made in a timely manner, at a proper ceremony, insuring maximum recognition for the recipient.
- b. Decorations will be presented by the Commander or other leader in the chain of command at an appropriate ceremony as outlined in Army Regulation 600-8-22.
- c. A presentation medal set should be maintained by each command to present to the recipient when a permanent medal set is not available and when the recipient is receiving a device for a succeeding award. After the ceremony, the presentation set is recovered and replaced with the device or forthcoming medal. See Army Regulations 672-12 for more information regarding ceremonies.

1-14. Award Certificates and Folders

- a. An award certificate will be presented with each state decoration on the standard form appropriate to the decoration. State award certificates can be obtained from the Records Management Section, Headquarters, California National Guard.
- b. Army certificates and green presentation folders for

Army certificates can be obtained through unit supply channels.

c. Blue presentation folders for State certificates are provided through the CNG Awards Program Coordinator at Headquarters, California National Guard.

1-15. Annual Report of State and Federal Decorations

An annual report will be prepared by each California Army National Guard headquarters, division or unit authorized to award State and Army decorations by the end of the calendar year and forwarded, using the form in Appendix F&G, through command channels to the Awards Program Coordinator, Headquarters, California National Guard. Organizations will report only those decorations which they are authorized to approve.

1-16. Supply Requests

a. State medals, ribbons and devices are requisitioned by those commands authorized to award the decoration by memorandum through command channels to Headquarters, California National Guard, ATTN: ARNG Awards Program.

b. State award certificate forms can be acquired through the Records Management Section, Headquarters, California National Guard.

1-17. Replacement of Awards

a. The recipient of an award is provided an initial issue of ribbons or appurtenances for federal and state decorations and awards. Replacements are the responsibility of the member and may be obtained from commercial vendors, bases or post exchanges.

b. If a state award cannot be obtained through these services, contact the CNG Awards Program Coordinator, Headquarters, California National Guard for assistance.

1-18. Awards to Personnel of Other Services

Awards from one branch of the Armed Forces can be presented to a member of another branch of the Armed Forces after receiving concurrence from the parent service.

1-19. Wearing of Awards and Order of Precedence

a. California State awards and decorations will be worn subordinate to Department of the Army and Air Force, Department of Defense, and Department of Defense approved foreign decorations.

b. Awards and decorations from other States are not authorized for wear while serving in the California National Guard.

c. See chapter 28 of Army Regulation 670-1 for more information regarding wear of awards and order of precedence.

Chapter 2

Army Awards

Section I

Decorations

2-1. Awards higher than the Meritorious Service Medal

For awards higher than the Meritorious Service Medal (MSM) refer to Army Regulation 600-8-22 for details regarding qualifications for awards.

2-2. Meritorious Service Medal (MSM)

a. The MSM is awarded to any member of the Armed Forces of the United States or to any member of the Armed Forces of a friendly foreign nation who, while serving in a noncombat area after 16 January 1969 has distinguished him/herself by outstanding meritorious achievement or service.

b. See Army Regulation 600-8-22 for more information regarding eligibility and qualifications.

2-3. Air Medal (AM)

a. The AM is awarded to any person who, while serving in any capacity in or with the United States Army or Air Force, shall have distinguished himself/herself by meritorious achievement while participating in aerial flight which are of a lesser degree than required for the DFC. Awards may be recognized for acts of heroism, meritorious achievement, and meritorious service.

b. See Army Regulation 600-8-22 for more information regarding eligibility and qualifications.

2-4. Army Commendation Medal (ARCOM)

a. The ARCOM is awarded to members of the Armed Forces of the United States while serving in any capacity of the Army after 6 December 1941 and a member of a friendly foreign nation after 1 June 1962 who distinguished him/herself by heroism, meritorious achievement or meritorious service.

b. The ARCOM will not be awarded to general officers.

c. See Army Regulation 600-8-22 for more information regarding eligibility and qualifications.

2-5. Army Achievement Medal (AAM)

a. The AAM is awarded to any member of the Armed Forces of the United States or to any member of the Armed Forces of a friendly foreign nation who, while serving in any capacity with the Army after 1 August 1981, distinguishes himself/herself by meritorious achievement or service of a lesser degree than required for award of the Army Commendation Medal.

b. The AAM is not be awarded to general officers.

c. See Army Regulation 600-8-22 for more information regarding eligibility and qualifications

Section II

Good Conduct and Achievement Awards

2-6. Army Good Conduct Medal (AGCM)

a. The AGCM is awarded on a selective basis for exemplary behavior, efficiency, and fidelity throughout a specified period of continuous enlisted active Federal military service.

b. See Army Regulation 600-8-22 regarding eligibility, approval authority and qualifying periods of service.

2-7. Army Reserve Components Achievement Medal (ARCAM)

a. The ARCAM is awarded as of 3 March 1992 for four years of exemplary behavior, efficiency, and fidelity while serving as a member of the Army National Guard or any other Reserve Component unit. As of 28 March 1995, it was changed, but not retroactively, to a three-year award.

b. See Army Regulation 600-8-22 for more information regarding eligibility and qualifications.

Section III Service Awards

2-8. Army Reserve Components Overseas Training Ribbon (ARCOTR)

a. The ARCOTR is awarded to members of the Army National Guard and US Army Reserve on or after 11 July 1984 for successful completion of Annual Training or Active Duty for Training for a period of not less than 10 consecutive duty days on foreign soil outside the 50 States, the District of Columbia and US possessions and territories in the performance of duties in conjunction with the Active Army, Joint Services, or Allied Forces.

b. The ARCOTR may be awarded retroactively to those personnel who successfully completed Annual Training or Active Duty for Training prior to 11 July 1984 provided they have an active duty status on or after 11 July 1984.

c. See Army Regulation 600-8-22 for more information regarding eligibility and qualifications.

2-9. Overseas Service Ribbon (OSR)

a. The OSR is awarded as of 10 April 1981 to all member of the US Army for successful completion of overseas tours.

b. The OSR is awarded as of 1 August 1981 to all members of the Active Army, Army National Guard and Army Reserve in active status.

c. The OSR will not be awarded for overseas service recognized with another service medal (i.e., Vietnam Service Medal, Southwest Asia Service Medal).

d. Soldiers must be credited with a normal overseas tour completion according to Army Regulation 614-30. Service member who had overseas service with another branch of the service (USN, USAF, USMC) must have been credited with a normal overseas tour completion by that service to qualify for the OSR.

e. See Army Regulation 600-8-22 for more information.

2-10. Army Service Ribbon (ASR)

a. The ASR is awarded as of 1 August 1981 to all members of the Active Army, Army National Guard, and US Army Reserve in an active Reserve status for successful completion

of initial entry training. The ribbon may be awarded retroactively to those persons who completed the required training before 1 August 1981 provided they had an Active Army status on or after 1 August 1981.

b. The ASR is awarded to all officers and warrant officers who have completed their basic or orientation course or higher level course.

c. The ASR is awarded to all enlisted soldiers upon completion of an initial MOS producing course.

d. See Army Regulation 600-8-22 for more information.

2-11. NCO Professional Development Ribbon (NPDR)

a. The NPDR is awarded to members of Active Army, Army National Guard, and US Army Reserve soldiers for successful completion of the following designated NCO professional development courses: Primary Leadership Development Course; Basic NCO Course; Advanced NCO Course; and, US Army Sergeants Major Academy.

b. A policy change, approved in February 1989, completely revamped the wear policy of numerals on ribbons and award suspension elements. Also, the First Sergeants Course is not a recognized element of the NCO Professional Development Training System. Because of the impact of these two far-reaching policy changes, no grandfathering is allowed for Active Army or Reserve Component soldiers concerning the wear of numerals on the NPDR. Only the numerals 2, 3, and 4 are authorized for wear on the ribbon.

c. See Army Regulation 600-8-22 for more information regarding policy changes and requirements for award.

2-12. Armed Forces Reserve Medal (AFRM)

a. The AFRM is awarded for honorable and satisfactory service as a member or former member of one or more of the Reserve Components of the Armed Forces of the United States, including the Coast Guard Reserve and the Marine Corps Reserve for a period of ten years. Such years of service must have been performed within a period of 12 consecutive years.

b. Current information regarding a change in the succeeding devices can be obtained in the Department of Defense Manual 1348.33M.

c. See Army Regulation 600-8-22 for more information.

Section IV Miscellaneous Federal Awards

2-13. General Douglas MacArthur Leadership Award

a. The Douglas MacArthur Foundation, in accordance with Headquarters, Department of the Army, has established a leadership award to members of the Army National Guard, the United States Army Reserve, and Active Army.

b. Nominations will be accomplished at the State level by The Adjutant General. The National Guard Bureau selection board will determine the winner.

2-14. Phillip A. Connelly Awards

a. The Phillip A. Connelly Awards for Excellence in Army Food Service is cosponsored by the Department of the Army and the International Food Service Executives Association. The awards are presented annually to the best Active Army, Army National Guard, or Army Reserve units for excellence in food service.

b. Nominations are submitted to the Directorate of Logistics, Headquarters, California Army National Guard.

2-15. Army Award for Maintenance Excellence (AAME)

a. The AAME was established in 1982 by the Department of the Army to recognize exceptional accomplishments in unit maintenance across the full spectrum of Combat Arms, Combat Service and Combat Service Support units. Active Army, Army National Guard, and Army Reserve units can compete for this award.

b. AAME nominations for California Army National Guard units are to be submitted to the Directorate of Logistics, Headquarters, California Army National Guard.

2-16. Army Accident Prevention Awards

a. The Army Accident Prevention Awards Program was established to recognize Active Army, Army National Guard, and Reserve Component units and individuals for contributions and enhancements to Army safety. The awards fall into two categories; Unit Accident Prevention Awards and Individual Accident Prevention Awards.

b. See Army Regulation 672-74 for categories, eligibility, and criteria.

Section V APPURTENANCES

2-17. Lapel Buttons

a. Lapel buttons are miniature replicas of military decorations, service medals and ribbons, and identification badges.

b. Lapel buttons are worn only on civilian clothing. The buttons are worn on the left lapel of civilian clothing.

2-18. Army Lapel Button (ALB)

Soldiers who receive an Honorable characterization and are being transferred to the California Army National Guard to complete their six/eight year Statutory Service Obligation are eligible for the ALB if they meet the criteria in Army Regulation 600-8-22 and in Army Regulation 635-10.

2-19. Lapel Button for Next-of-Kin

a. The Army Lapel Button can be presented to the families of soldiers who die while serving on periods of IDT, ADT, ADSW, AT or AGR tours outside a hostile area. The button may be presented only to the deceased Guard member's spouse, each parent, each child (including step-child and child through

adoption) brother, half-brother, sister, and half-sister.

b. The Casualty Assistance Officer will request the button whenever the Guard member dies in line-of-duty status that makes the deceased member ineligible for Federal Survivor's Assistance benefits.

c. Request for the button should be forwarded to Headquarters, California Army National Guard, Office of Military Personnel, ATTN: Casualty Operations Manager.

d. The Office of Military Personnel is responsible for ALB posting to the individual's personnel record under their control.

Chapter 3 Department of Defense Awards

3-1. National Defense Service Medal (NDSM)

a. The NDSM is awarded for honorable active service for any period between 27 June 1950 and 27 July 1954, both dates inclusive, between 1 January 1961 and 14 August 1974, both dates inclusive, and 2 August 1990 to a date to be determined.

b. In addition to the conditions listed above, the NDSM has been extended to all members of the Army National Guard and US Army Reserves who were part of the selected Reserve in good standing during the 2 August 1990 to a date to be determined. As of the publishing of this regulation, no ending date has been determined. During this period, soldiers in the following categories will not be considered eligible.

c. Any member of the United States Armed Forces who, after 31 December 1960, becomes eligible for the award of the Armed Forces Expeditionary Medal or the Vietnam Service Medal, is also eligible for the NDSM.

d. The NDSM may be awarded to members of the Reserve Component who are ordered to Federal active duty regardless of the duration (except in categories listed in subsection b above).

e. See Army Regulation 600-8-22 for more information.

3-2. Armed Forces Expeditionary Medal (AFEM)

The AFEM is awarded to members of the United States Armed Forces, who after 1 July 1958 participated in US military operations, US operations in direct support of the United Nations, and US operations of assistance for friendly foreign nations which meet the listed qualifications in Department of Defense Regulation 1348.33M or Army Regulation 600-8-22 for more information.

3-3. Southwest Asia Service Medal (SWASM)

The SWASM is awarded to members of the United States Armed Forces who serving in Southwest Asia and contiguous waters or airspace on or after 2 August 1990 to a date to be determined. Southwest Asia and contiguous waters or airspace, as used herein, includes the Persian Gulf, Red Sea, Gulf of Oman, Gulf of Aden, that portion of the Arabian Sea that lies north of 10 degrees N. Latitude and west of 68 degrees E. Longitude, as well as the total areas of Iraq, Kuwait, Saudi Arabia, Oman, Bahrain, Qatar, and United Arab Emirates.

See Army Regulation 600-8-22 for more information.

3-4. Humanitarian Service Medal (HSM)

a. The HSM is awarded to members of the United States Armed Forces, who after 1 April 1975, distinguished themselves by meritorious direct participation in a Department of Defense (DOD) approved significant military act or operation of a humanitarian nature. It is not awarded for participation in domestic disturbances involving law enforcement, equal rights to citizens, or protection of properties.

b. See Department of Defense Regulation 1348.33M or Army Regulation 600-8-22 for eligibility and qualifications, and for listings of Department of Defense approved HSM operations.

3-5. Military Outstanding Volunteer Service Medal (MOVSM)

a. The MOVSM was established on 9 January 1993 to be awarded to members of the Armed Forces of the United States and their Reserve Components, who subsequent to 31 December 1992, perform outstanding volunteer community service of a sustained, direct and consequential nature.

b. If California Army National Guard nominations should be completed on DA Form 638. No orders are required.

c. See Army Regulation 600-8-22 for more information on eligibility and qualifications.

Chapter 4

Foreign and International Awards

Section I

United Nations Awards

4-1. United Nations Service Medal/Ribbon (UNSM/UNSR)

a. Individual must have been in the service of the United Nations for a period of not less than 6 months in missions listed in Army Regulation 600-8-22.

b. As of October 13, 1995, there are 9 United National Service Ribbons to replace the original United Nations Service Medal authorized for wear depending upon the mission; however, only one ribbon can be worn at one time.

Section II

Foreign Awards

4-2. Republic of Vietnam Campaign Medal (VCM)

The VCM was awarded by the Republic of Vietnam for participation in the Vietnam conflict. See Army Regulation 600-8-22 for requirements.

4-3. Kuwait Liberation Medal - Saudi Arabia (KLM-SA)

The KLM-SA is awarded by the Government of Saudi Arabia to members of the United States Armed Forces who participated

in Operation DESERT STORM between 17 January 1991 and 28 February 1991 in one or more of the following areas: Persian Gulf; Red Sea; Gulf of Oman; that portion of the Arabian Sea that lies north of 10 degrees north latitude and west of 68 degrees east longitude; the Gulf of Aden; or the total land areas of Iraq, Kuwait, Saudi Arabia, Oman Bahrain, Qatar, and the United Arab Emirates. See Army Regulation 600-8-22 for eligibility and qualifications.

4-4. Kuwait Liberation Medal - Kuwait (KLM-K)

The KLM-K is awarded by the Government of Kuwait to members of the United States Armed Forces who participated Operation DESERT SHIELD and DESERT STORM between 2 August 1990 and 31 August 1993 in one or more of the areas listed above in the criteria for the KLM-SA.

Chapter 5

California National Guard Awards

Section I

California National Guard Decorations

5-1. California Medal of Valor (CAMV)

a. A CAMV may be presented to each person, who while a member of the California National Guard, distinguished himself/herself by courageous conduct at the risk of his/her own life, above and beyond the call of duty.

b. The act need not occurred while in the service of the State or of the United States.

c. No award of the CAMV shall be made except upon clear and incontestable proof of at least one eyewitness or person having personal knowledge of the act or deed.

d. A CAMV may be presented to each person who has been awarded the Medal of Honor. Proof by affidavit or otherwise of the act or deed shall not be required in those cases.

e. Recommendations for the award of the CAMV will include eyewitness statements plus supporting documents.

5-2. California Military Cross (CAMC)

a. A CAMC may be presented to each person, who as a member of the California National Guard, distinguishes himself/herself by heroism. The act need not have occurred while in the service of the State or of the United States.

b. No award of the CAMC shall be made except upon clear and incontestable proof of at least one eyewitness or person having personal knowledge of the act or deed.

c. Request for the award of the CAMC will include eyewitness statements plus supporting documents.

5-3. Order of California (CAOC)

a. The CAOC may be presented to each member of the California National Guard, who has distinguished himself/herself by exceptionally meritorious conduct in the performance of outstanding service to the State or the United States in a position of great responsibility. The performance of duty must have

been such as to merit recognition of service rendered in a clear exceptional manner within the scope of a special requirement or of an extremely difficult duty performed in a clearly outstanding manner. Performance of duties normal to the grade and branch, specialty or assignment, and experience of an individual is not an adequate basis for this decoration, except that justification of the award may accrue by virtue of outstanding meritorious service in a succession of important positions.

b. The CAOC may also be awarded to civilians, and members of other military services who distinguish themselves as indicated above.

5-4. California Medal of Merit (CAMM)

a. A CAMM may be presented to each member of the California National Guard, who distinguished himself/herself by exceptionally meritorious service to the State or the United States in a duty or great responsibility or to any person who, by unselfish and untiring activities in connection with the California National Guard, has rendered a distinct service in furthering the interests of, and in promoting the security and welfare of the State.

b. The CAMM may also be awarded to civilians and members of other military services who distinguish themselves as indicated in this paragraph.

5-5. California Commendation Medal (CACM)

a. A CACM (formerly the Commendation Ribbon with Pendant) may be presented to each member of the California National Guard, who distinguishes himself/herself with serving in any capacity by meritorious service or achievement. This meritorious service or achievement is less exceptional than that required for the CAMM but shall be accomplished with distinction.

b. The CACM may also be awarded to civilians and members of other military services who distinguish themselves as indicated in this paragraph.

c. The performance must have been such as to merit recognition for service which was clearly exceptional. Supervisor performance of normal duties will not alone justify an award of this decoration.

Section II

California National Guard Good Conduct and Achievement Awards

5-6. California Good Conduct Ribbon/Medal (CAGCR/ CAGCM)

a. A Good Conduct Ribbon/Medal may be awarded to each enlisted member of the California National Guard who has demonstrated fidelity through faithful and exact performance of duty, efficiency through capacity to produce desired results, and whose behavior is such as to deserve emulation. There is no right or entitlement to the award until the immediate

commander has approved the award and it has been announced in Permanent Orders.

b. To qualify for the Good Conduct Ribbon/Medal, an enlisted person must complete a minimum of three years service commencing on or after 19 April 1952. The individual must meet the following criteria:

(1) If applicable, all character and efficiency ratings, including those pertinent to attendance at service schools, must have been recorded as "Excellent" or higher.

(2) There must have been no conviction by courts-martial or civil courts during the three years service creditable towards this award.

(3) During the three years service, the enlisted person must attend 95 percent of all ordered drills and other assemblies and one annual training period during his/her anniversary year. Participation in the Basic Training Program is considered as constructive attendance toward meeting the requirements for the award. This also applies to enlisted members excused from attendance at Annual Training because of anticipated entry into Basic Training. Attendance at a service school for 15 days or more during an anniversary year may be substituted for 15 days Annual Training during the same anniversary year.

(4) Any three anniversary years, not necessarily consecutive, provided such service was performed within a period of five consecutive years, subsequent to 1 January 1951, will be credited toward the award of the Good Conduct Ribbon/Medal.

c. An enlisted member who was inducted into Federal service as a member of a California National Guard unit, after 19 April 1952, completes not less than 12 months honorable service in the Armed Forces of the United States while the United States is engaged in war, as defined in Section 18 of the Military and Veterans Code, State of California, may be credited with one year of the three years required.

d. An enlisted member of the California National Guard who, after 19 April 1952, is discharged from enlisted status for immediate entry in the National Guard in an officer status may be awarded the Good Conduct Ribbon/Medal providing such member completes a minimum of 18 months qualifying service in the California National Guard prior to his/her discharge from enlisted status.

e. The ribbon is authorized for 3 qualifying years. The medal and device are authorized for 6 qualifying years. Thereafter, devices will denote succeeding 3 year periods of service.

f. Certificate. The California Good Conduct Medal Certificate (CAL NG Form 672-9-A) will be presented to enlisted personnel concurrent with the First Award of the CAGCM and concurrent with retirement. When presented at retirement, the CAL NG Form 672-9-A will reflect the total number of CAGCM's earned by the individual during his/her career in the CAL NG. The total number of awards will be centered immediately beneath the line "The Good Conduct Medal" i.e., "6th Award". The CAL NG Form 672-9-A will not be presented

for second or subsequent awards of the CAGCM except as provided in this paragraph.

5-7. Enlisted Trainers Excellence Ribbon (CAETR)

a. The CAETR is awarded to those enlisted trainers of the California National Guard who have demonstrably met the training objectives as stated in their unit training programs, or who have excelled in the preparation, conduct and evaluation of training.

b. Nominees may include those who have completed isolated or specific training projects with noteworthy results or dramatic success; or those who have, over an extended period, achieved consistently favorable results, (e.g., a platoon sergeant prepares, conducts and evaluates a special fire direction control school for his fellow company NCOS. Narrative should contain specific examples including unit objectives sought and results obtained.

5-8. Enlisted Excellence Ribbon (CAEER)

The CAEER may be earned during each training year by any California National Guard member who demonstrates exemplary performance of his/her assigned duties, furthers the objectives of the California National Guard, performs effectively during AT, has a 95 percent attendance record during IDT, has successfully passed his/her MOS Test, is qualified with his/her assigned weapon, has demonstrated physical fitness by completing the Annual Physical Fitness Test and whose appearance meets the established standard of the California National Guard.

5-9. California Recruiting Achievement Ribbon (CARAR)

a. The CARAR award is issued to provide recognition for those members of the California National Guard who have excelled in the field of recruiting.

b. In order to qualify, full-time recruiters must secure ten enlistments within any one month period. National Guard employees must secure ten enlistment's within a twelve month period. All other National Guard members must secure three enlistments within a twelve month period or have contributed significantly to the overall success of the completion of recruiting goals as set forth by The Adjutant General. Certification of the enlistments by a full-time recruiter must accompany recommendations for the award and a list indicating the names and dates of those enlisted is required.

c. California Army National Guard nominations will be forwarded to Detachment 5, State Area Command, ATTN: Recruiting and Retention.

5-10. California Drill Attendance Ribbon (CADAR)

The CADAR will be awarded annually, from date of enlistment, to an individual who attends all ordered unit training assemblies and 15 days annual training. Only service in the California National Guard will qualify the member for this award.

The individual must be an active member continuously during the calendar year. Constructive credit will be applied toward qualification for the award. AGR personnel assigned to a unit are eligible for the CADAR.

Section III

California National Guard Service Awards

5-11. California Service Medal (CASM)

a. The CASM will be awarded for ten years service in the California Army or Air National Guard, Naval Militia or State Military Reserve (SMR) or for ten years combined service in any of the above California organizations and for each period of five years of service thereafter.

b. Service in any of the following categories is not creditable for purposes of awarding the California Service Medal:

(1) Inactive National Guard.

(2) Reserve or Retired Lists (CNG).

(3) Reserve or Retired Lists (SMR).

(4) While on Active Duty with the Armed Forces of the United States.

c. A Certificate (CAL NG Form 672-7) accompanies the first award (10 years) and at the time of retirement. The CAL NG Form 672-7 will reflect the total number of eligible years at the time of retirement.

5-12. California National Guard Federal Service Ribbon (CAFSR)

a. A CAFSR may be presented by the Adjutant General to each person inducted into the federal service as a member of a California National Guard unit under the following conditions:

(1) Subsequent to 15 September 1940, and who completed not less than a total of 12 months of honorable service in the Armed Forces of the United States between 15 September 1940 and 16 September 1945.

(2) Subsequent to 1 August 1950, and who completed not less than 12 months of honorable service in the Armed Forces of the United States between 1 August 1950 and 27 July 1954.

(3) On or after 1 October 1961, and who completed not less than a total of three months of honorable service in the Armed Forces of the United States between 1 October 1961 and 31 August 1962.

(4) Subsequent to 3 July 1965 and who completed not less than six months of honorable service in the Armed Forces of the United States between 3 July 1965 and 28 March 1973.

(5) On or after 20 September 1990, and who directly supported any activity of OPERATION DESERT SHIELD AND DESERT STORM to include mobilization, demobilization and family support of California National Guard soldiers.

(6) 10 January 1995 through 8 July 1995, who directly supported OPERATION UPHOLD DEMOCRACY in Haiti.

b. The applicant shall have the burden of proof as to his/her military service and the decision of The Adjutant General shall be final.

5-13. State Service Ribbon (CASSR)

a. The CASSR may be presented by The State Adjutant General to each person who after 1 July 1963, honorably serves on active duty with the California National Guard during a period of emergency declared by the Governor or while the United States is engaged in war as defined in Section 18, Military and Veterans Code, State of California. State Active Duty (SAD) personnel that directly support the operation, in their full-time capacity, either in an Emergency Operations Center or in field operations are eligible to receive the CASSR. Only one medal will be awarded for each emergency proclamation, no matter how many different locations or periods were involved.

b. Commanders will award the CASSR to qualified individuals upon authorization of The State Adjutant General. Commanders will ensure that the individual's personnel record is properly recorded.

c. Order to Active duty in support of a specific operation is the awarding authority for the ribbon.

5-14. California Counterdrug Service Ribbon (CACDR)

a. The CACDR will be awarded to any member of the California National Guard who provided support to counterdrug missions on or after OPERATION BORDER RANGER, 1987. The ribbon may also be awarded to members of other military services and law enforcement agencies who provided support to counterdrug field operations.

b. Any California National Guard member who is ordered to duty in support of the following counterdrug missions in accordance with National Guard Pamphlet (AR) 500-2 and Air National Guard Pamphlet 10-801 for a minimum of one day in the following areas are eligible:

- 1) Ground reconnaissance or mobile patrols.
- 2) Ground drug interdiction surveillance.
- 3) Surface transportation support.
- 4) Aerial reconnaissance for marijuana eradication.
- 5) Aerial drug interdiction surveillance.
- 6) Aerial transportation support.
- 7) Greenhouse and drug lab detection and eradication.
- 8) Ground radar support and security.
- 9) Cargo, vehicle, aircraft, watercraft and mail inspections.
- 10) Training for Counterdrug Operations and staff member at the National Interagency Counterdrug Institute.
- 11) Aerial photo reconnaissance and film processing.
- 12) Liaison, planning, coordination and reporting staff.
- 13) Administration, public information, logistics and maintenance.
- 14) Engineer support.
- 15) Aerial interdiction support.

c. The following activities are excluded from eligibility for the ribbon:

- 1) Student attendance at the National Interagency Counterdrug Institute.

2) Attendance at counterdrug conferences, meetings or seminars.

3) California National Guard staff visits to Counterdrug operation sites.

4) California National Guard staff designated to conduct reviews, investigations, and compliance studies.

d. Individuals released from Counterdrug duty for disciplinary reasons are not eligible for the service ribbon during the tour of duty from which they were released.

e. Potentially eligible individuals are to request determination of eligibility from the Counterdrug Branch, Directorate of Plans, Operations and Security at Headquarters, California National Guard. The requesting memorandum should include period(s) of service with the attached supporting documentation.

Section IV

California National Guard Unit Awards

5-15. Governor's Outstanding Unit Citation (CAGOU)

a. The Governor's Outstanding Unit Citation is intended to foster unit morale and to provide incentive and Esprit de Corps by recognizing those units which distinguished themselves by outstanding achievement clearly and distinctly above that of other similar units of the California National Guard.

b. The citation is presented annually for the period of 1 October through 30 September to units or detachments of the California National Guard. During the month of October each year, commanders of major organizations are responsible for conducting a review of the achievements of their subordinate units and the nomination of those who meet or exceed the following standards:

(1) Reports an assigned strength of 95 percent of National Guard Bureau authorized or Unit Manning Document (UMD) strength on the end-of-the-month strength report for eight or more months during the qualifying year.

(2) Maintains an average unit training assembly attendance of 95 percent of assigned paid strength during the qualifying year. Personnel who are on orders, SUTA or ET are considered constructively present and will be included in the number of those counted as present for drill.

(3) Achieves a rating of Satisfactory on the last Annual General Inspection, with no unsatisfactory rating in any functional sub-area of the report.

(4) Attains the training level objective prescribed for the qualifying training year. Achievement of this objective will be verified by the Annual Training Evaluation and may not reflect any significant training deficiencies notwithstanding an overall satisfactory rating.

c. Major headquarters will review the accomplishments of their subordinate units that meets the criteria. Nominations, in letter format, along with supporting documentation, will be forwarded through command channels, to Headquarters, State Area Command, Office of Administrative Services, ATTN:

Awards Program no later than 31 December, annually.

d. Nominations will be selected by the Adjutant General and will be announced by permanent orders of this headquarters. Separate orders will be published by the Major Headquarters to which the units are attached, announcing the individual members of the unit(s). Copies are to be forwarded to each member's MPRJ.

e. Temporary wear is authorized while assigned/attached to the unit that received the award.

f. Ribbon is mounted in a gold frame and worn above the wearer's right pocket.

g. Components of the award include:

- (1) Unit Guidon Streamer indicating the year awarded.
- (2) Individual ribbon device with gold frame.
- (3) Certificate (CAL NG Form 672-8)
- (4) Letter of Commendation from The Adjutant General

Section V

California National Guard Ribbons No Longer Authorized

5-16. Commanding General's Meritorious Unit Citation (CA-CGMUC)

a. The CA-CGMUC was discontinued on 1 September 1983, but awards that were previously issued are still authorized for wear. Each individual assigned/attached to the unit that received the citation for which the award was presented is authorized permanent wear.

b. Temporary wear is authorized while assigned/attached to the unit that received the award.

c. Ribbon is mounted in a gold frame and worn above the wearer's right pocket.

5-17. NCO Academy Ribbon (CA-NCOAR)

a. The CA-NCOAR was authorized for graduation from an accredited NCO Academy on or after 1 January 1971. The ribbon was discontinued on 1 September 1983 after the introduction of the NCO Professional Development Ribbon by the Secretary of the Army in 1981.

b. The name was changed on 19 March 1981 to the NONCOMMISSIONED OFFICER EDUCATION RIBBON (NCOER), but was reverted back to its original title "NCOAR" when the award was discontinued.

c. Originally there were no devices authorized for wear on this ribbon. In 1980, a three-tier system was created to recognize *Basic*, *Intermediate*, and *Senior* levels of completion. The ribbon denoted the *Basic*, the gold OLC denoted *Intermediate*, and the silver OLC denoted *Senior*. On 19 March 1981, this system was replaced by a ribbon for *Basic/Primary Course* (E4, E5), bronze OLC for *Advance Course* (E6, E7), and gold OLC for *Senior Course* (E8, E9). Additionally, a silver star denoted non-resident completion of SGM Academy (E8, E9), and a gold star denoted in-residence completion of SGM Academy (E8, E9).

Section VI

Certificates and Memorandums of Commendation/ Appreciation

5-18. Certificates

a. Acts or service which do not meet the standards required for decorations contained in this regulation may be recognized.

b. Certificates of Meritorious Service, Merit, and Appreciation may be composed as necessary.

5-19. Memorandums of Commendation/Appreciation

a. Acts or services which do not meet the standards required for decorations in this regulation may be recognized by a written Memorandum of Commendation or Memorandum of Appreciation.

b. Copies will be placed in the individual's personnel file.

Section VII

Memorials

5-20. Memorial Medal (CAMEM)

a. A Memorial Medal may be presented to the next-of-kin of any person who, while an officer, warrant officer, or enlisted member of the National Guard or State Military Reserve, dies in the service of the State or of the United States.

b. Recipients can receive the medal through notification of Headquarters, State Area Command, Office of Military Personnel, ATTN: Military Services Branch, a Memorial Medal will be issued to the deceased member's casualty assistance officer for presentation to the next-of-kin.

d. The medal will not be presented if the cause of death was due to misconduct.

5-21. Memorial Certificate

A Memorial Certificate, Form 310-3-1, may be presented to the next-of-kin of any military or civilian member of the California National Guard who has honorably served with the California National Guard.

5-22. California State Flag

A California State Flag may also be presented to the next-of-kin of any military member of the California National Guard who died while in the service under honorable conditions with the California National Guard.

Section VIII

Annual State Competitions

5-23. Army National Guard State Competitions

a. The Soldier of the Year and NCO of the Year awards for the State are presented annually on behalf of the State Command Sergeant Major. The winners are selected from winners at each senior command. A Board is appointed by the

State Command Sergeant Major to select the winners.
See California Army National Guard Circular 672-XX-5
(Published each year).

b. The Chief's 50 Award is presented annually to the top recruiting and retention NCO for the State who has the highest percentage of mission accomplishment in recruiting, retention, and attrition management. The award is presented on behalf of the Recruiting Command.

c. The Rookie of the Year Award is presented annually to the recruiting and retention NCO who has been MOSQ for a minimum of 9 months but less than 18 months with the highest percentage of mission accomplishment in recruiting, retention, and attrition management. The award is presented on behalf of the Recruiting Command.

d. The Secretary of the Army Retention NCO of the Year Award is presented annually to the Recruiting and Retention NCO who has performed most significantly in retention and attrition management. The award is presented by the Recruiting Command on behalf of the Secretary of the Army.

e. The Master Seven Award is presented annually to the top Recruiting and Retention NCO in the Retention Advisory Committee Area (Arizona, California, Colorado, Hawaii, Guam, Nevada, and Utah). The award is presented on behalf of the National Guard Bureau.

f. The Gold Rush Challenge is an annual event designed to offer incentives to recruiters for outstanding performance from 1 May through 31 July of current Fiscal Year.

APPENDIX A

INSTRUCTIONS FOR COMPLETING FEDERAL AND STATE AWARD APPLICATIONS

The DA Form 638, Nov 94 was adopted to streamline the processing of recommendations for awards. The forms may be handwritten and go directly through channels without board action. Complete the forms will be IAW the following guidance.

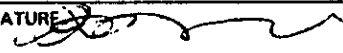
BOX

NO.

ESSENTIAL ELEMENTS OF INFORMATION

1. Address it to the commander who has the approval authority for the recommended medal, not to the next commander in the chain.
2. Fill in your name, Grade and Unit
3. Indicate the date of preparation. Submission must be within two years of the act or service.
4. Fill in the Last name, MI, First name of the individual being recommended.
5. Fill in the Grade of the individual being recommended.
6. Self explanatory
7. Fill in the organization of the individual being recommended
8. List the individual's previous awards and indicate the period for which the last award was given
9. Self explanatory
10. Indicate the name of the recommended federal or state award
11. Fill in the dates for the period of the award (Military Format)
12. Indicate the reason for the award. Achievement, Service, Permanent Change of Station, Estimated Time of Separation Retirement
- 12B. Self explanatory
13. Self explanatory
14. Fill in the name of the person recommending the individual for the award
15. Fill in the address where the individual can be contacted
16. Self explanatory
17. Self explanatory
18. Self explanatory
19. The person making the recommendation must sign the form
20. List the reasons the individual is being recommended for the award. They must support the requirements for the award.
21. Write the proposed citation (six lines or less) for the certificate
Turn the form over and fill in the name and SSN of the individual being recommended for the award in the top two boxes.
22. Research the individual (time period award requirements and personnel flags) to make certain that the individual is eligible for the award and then Sign box 22a and date box 22b. (Flags can be waived for retirement)
- 23A. Fill in the name of the individual's commander, b. self explanatory, c. self explanatory, d. self explanatory, e. Commander's name, f. self explanatory, g. self explanatory, h. self explanatory, i. Self explanatory


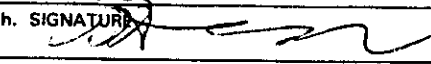
APPENDIX A (CONTINUED)

RECOMMENDATION FOR AWARD			
For use of this form, see AR 600-8-22; the proponent agency is ODCSPER			
For valor/heroism/wartime and all awards higher than MSM, refer to special instructions in Chapter 3, AR 600-8-22.			
1. TO Commander, Unit Name		2. FROM Executive Officer, Unit	
		3. DATE 12 May 97	
PART I - SOLDIER DATA			
4. NAME Soldier A. Soldier		5. RANK 2LT	
		6. SSN 000-00-0000	
7. ORGANIZATION Unit Name		8. PREVIOUS AWARDS ARCOM, AAM(2), CAMM (2 June 91-3 Jun 92) (include period of last award)	
9. BRANCH OF SERVICE California Army National Guard		10. RECOMMENDED AWARD MSM	
		11. PERIOD OF AWARD a. FROM 15 AUG 80 b. TO 30 SEP 92	
12. REASON FOR AWARD		13. POSTHUMOUS	
12a. INDICATE ACH, SVC, PCS, ETS OR RET RET		12b. INTERIM AWARD YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> IF YES, STATE AWARD GIVEN:	
		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
PART II - RECOMMENDER DATA			
14. NAME Name A. Name		15. ADDRESS 12345 Street City, State, ZIP	
16. TITLE/POSITION Executive Officer		17. RANK 2LT	
18. RELATIONSHIP TO AWARDEE OIC		19. SIGNATURE 	
PART III - JUSTIFICATION AND CITATION DATA (Use specific bullet examples of meritorious acts or service)			
20. ACHIEVEMENTS			
ACHIEVEMENT #1 In 1992-1997, as platoon Leader, his platoon was rated the best in the Battalion.			
ACHIEVEMENT #2 Was a distinguished graduate from the War College in 1998.			
ACHIEVEMENT #3 In 1998, he did something wonderful.			
ACHIEVEMENT #4 Did some more wonderful things.			
21. PROPOSED CITATION For exceptionally meritorious service in the outstanding performance of duty in a series of positions of responsibility. His initiative, enthusiasm, professionalism and inspiring example contributed to the success of every organization to which he was assigned. His actions reflect great credit upon himself, the California army National Guard and the United States Army.			

DA FORM 638, NOV 94

REPLACES DA FORM 638-1.
PREVIOUS EDITIONS OF DA FORM 638 ARE OBSOLETE.

APPENDIX A (CONTINUED)

NAME Soldier A. Soldier		SSN 000-00-0000	
PART IV - RECOMMENDATIONS/APPROVAL/DISAPPROVAL			
22. I certify that this individual is eligible for an award in accordance with AR 600-8-22; and that the information contained in Part I is correct.		22a. SIGNATURE 	22b. DATE
23. INTERMEDIATE AUTHORITY	a. TO Adjutant	b. FROM CDR, Unit	c. DATE 2 Dec 1976
d. RECOMMEND: <input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL		UPGRADE TO DOWNGRADE TO	
e. NAME Commander A. Commander		f. RANK CPT	
g. TITLE/POSITION Commander		h. SIGNATURE 	
i. COMMENTS Outstanding Soldier			
24. INTERMEDIATE AUTHORITY	a. TO	b. FROM	c. DATE
d. RECOMMEND: <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL		UPGRADE TO DOWNGRADE TO	
e. NAME		f. RANK	
g. TITLE/POSITION		h. SIGNATURE	
i. COMMENTS			
25. INTERMEDIATE AUTHORITY	a. TO	b. FROM	c. DATE
d. RECOMMEND: <input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL		UPGRADE TO DOWNGRADE TO	
e. NAME		f. RANK	
g. TITLE/POSITION		h. SIGNATURE	
i. COMMENTS			
26. APPROVAL AUTHORITY	a. TO	b. FROM	c. DATE
d. <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED		RECOMMEND UPGRADE TO: DOWNGRADE TO:	
e. NAME		f. RANK	
g. TITLE/POSITION		h. SIGNATURE	
i. COMMENTS			
PART V - ORDERS DATA			
27a. ORDERS ISSUING HQ		27b. PERMANENT ORDER NO.	31. DISTRIBUTION
28a. NAME OF ORDERS APPROVAL AUTHORITY		28b. RANK	
28c. TITLE/POSITION		29. APPROVED AWARD	
28d. SIGNATURE		30. DATE	

REVERSE, DA FORM 638, NOV 94

U.S. Government Printing Office: 1995 - 201 677

APPENDIX B**SCHEDULE OF SUBMISSION FOR RECOMMENDATIONS FOR DECORATIONS**

	Number of Days Required for Processing	Approving Authority (See Note Number)
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AWARDS

Distinguished Service Medal	165	1
Legion of Merit (Active members)	165	1
Legion of Merit (for COL and below upon retirement)	105	2
Distinguished Flying Cross	165	1
Soldier's Medal	165	1
Meritorious Service Medal	60	3
Air Medal	165	1
Army Commendation Medal	30	4
Army Achievement Medal	30	5
California Medal of Valor	60	6
Military Cross	60	6
Order of California	60	6
California Medal of Merit	30	4
California Commendation Medal	30	5

- 1 - FORSCOM/DA
- 2 - USAFIFTH
- 3 - ARNG Cdrs in the grade of MG
- 4 - ARNG Cdrs in the grade of COL or higher
- 5 - ARNG Cdrs in the grade of LTC or higher
- 6 - OTAG

APPENDIX C

APPROPRIATE DEVICES FOR SUCCEEDING STATE DECORATIONS

Section 1

AWARD	SUCCESSION/SERVICE	DEVICE
CA GCR/M	1 st (3 YRS)	CGC Ribbon
CA GCR/M	2 nd (6 YRS)	CGCM + 1 Bronze diamond
CA GCR/M	3 rd (9 YRS)	2 Bronze diamonds
CA GCR/M	4 th (12 YRS)	3 Bronze diamonds
CA GCR/M	5 th (15 YRS)	1 Silver diamond
CA CGR/M	6 th (18 YRS)	1 Silver + 1 Bronze diamond
CA CGR/M	7 th (21 YRS)	1 Silver + 2 Bronze diamonds
CA CGR/M	8 th (24 YRS)	1 Gold diamond
CA CGR/M	9 th (27 YRS)	1 Gold + 1 bronze diamond
CA CGR/M	10 th (30 YRS)	1 Gold + 2 Bronze diamonds
CA CGR/M	11 th (33 YRS)	1 Gold + 1 Silver diamond
CA CGR/M	12 th (36 YRS)	1 Gold + 2 Silver diamonds
CA CGR/M	13 th (40 YRS)	2 Gold diamonds
CA SM	1 st (10 YRS)	CA SM
CA SM	2 nd (15 YRS)	1 Bronze Redwood cluster
CA SM	3 rd (20 YRS)	1 Silver Redwood cluster
CA SM	4 th (25 YRS)	1 Gold Redwood cluster
CA SM	5 th (30 YRS)	1 Gold + 1 Bronze Redwood cluster
CA SM	6 th (35 YRS)	1 Gold + 1 Silver Redwood cluster
CA SM	7 th (40 YRS)	2 Gold Redwood clusters
CASSR	1 st	CASSR
CASSR	2 nd	1 Bronze diamond
CASSR	3 rd	2 Bronze diamonds
CASSR	4 th	3 Bronze diamonds
CASSR	5 th	1 Silver diamond
CASSR	10 th	2 Silver diamonds
CASSR	15 th	3 Silver diamonds
CASSR	20 th	4 Silver diamonds
CASSR	25 th	1 Gold diamond
CAEER	1 st	CAEER
CAEER	2 nd	1 Silver star
CAEER	3 rd	2 Silver stars
CAEER	4 th	3 Silver stars
CAEER	5 th	1 Gold star
CAEER	10 th	2 Gold devices
CAEER	15 th	3 Gold devices
CARAR	1 st 10 ENL	CARAR
CARAR	2 nd 20 ENL	1 Bronze star
CARAR	3 rd 30 ENL	2 Bronze stars
CARAR	4 th 40 ENL	3 Bronze stars

APPENDIX C (Continued)

CARAR	5 th 50 ENL	1 Silver star
CARAR	6 th 60 ENL	2 Silver stars
CARAR	7 th 70 ENL	3 Silver stars
CARAR	8 th 80 ENL	4 Silver stars
CARAR	9 th 90 ENL	5 Silver stars
CARAR	10 th 100 ENL	1 Gold star
CARAR	11 th 150 ENL	2 Gold stars
CARAR	12 th 200 ENL	3 Gold stars
CARAR	13 th 250 ENL	4 Gold stars
CARAR	14 th 300 ENL	5 Gold stars
CADAR	1 st	CADAR
CADAR	2 nd	1 Bronze star
CADAR	3 rd	2 Bronze stars
CADAR	4 th	3 Bronze stars
CADAR	5 th	1 Silver star
CADAR	10 th	2 Silver stars
CADAR	15 th	3 Silver stars
CADAR	20 th	1 Gold star
CADAR	25 th	2 Silver stars
CADAR	30 th	3 Silver stars
CADAR	35 th	1 Gold star

* Counterdrug Ribbon - Same as Drill Attendance

Section 2

All other state medals/ribbons

The following medals and ribbons are the first award and Oak Leaf Clusters(OLC) will be worn to denote subsequent awards:

CAMV
CAMC
CAOC
CAMM
CACM
CAETR
CNG FSR

Awards

1 st	Appropriate ribbon
2 nd	1 Bronze OLC
3 rd	2 Bronze OLC
4 th	3 Bronze OLC
5 th	1 Silver OLC

APPENDIX C (Continued)

Section 3

CA GCR/M - The first award is the basic ribbon - the second award is the medal and one diamond device. Diamond devices will denote subsequent awards with the long axis vertical.

CASM - The first award is the basic medal with ribbon. Redwood cluster devices will be worn to denote subsequent awards with the stem to the wearer's right.

CASSR - The first award is the basic ribbon. Diamond devices will denote subsequent awards. No awarded device will be presented between the 5th, 10th, 15th, 20th, and 25th succession.

CAEER - The first award is the basic ribbon. Star devices will denote subsequent awards. No award devices will be presented between the 5th, 10th, and 15th succession.

CARAR - The first award is the basic ribbon. Subsequent awards are denoted with a Bronze star for each additional 10 enlistment's, with 50 enlistments denoted with a Silver star. Each 10 enlistment's above 50 is denoted with an additional Silver star. Five (5) Silver stars equal 1 Gold star. Each additional 50 enlistments will receive an additional Gold star.

CADAR - The first award is the basic ribbon. Star devices will be awarded to denote subsequent awards. No award device will be presented between the 5th, 10th, 15th, and 20th succession.

Terms

Above and Beyond the Call of Duty

The exercise of a voluntary course of action the omission of which would not justly subject the individual to censure for failure in the performance of duty. It usually includes the acceptance of existing danger or extraordinary responsibilities with praise-worthy fortitude and exemplary courage. In its highest degrees, it involves the voluntary acceptance of additional danger and risk of life

Active Federal Military Service

All periods of active duty, Active Guard Reserve (AGR) service and, except for service creditable for the Armed Forces Reserve Medal, excludes periods of Active Duty Training (ADT) and Active Duty Special Work (ADSW). Service as a cadet at the United States Military Academy is considered to be active duty.

Award

Recognition given to individuals or units for certain acts or service.

Awards are divided into the following categories: decorations, good conduct medals, service medals/ribbons, and certificates and letters of commendation.

Citation A brief narrative description written in formal terms and read during the presentation of the award. It should be comprehensive but not wordy, and contain a statement explaining the act, achievement or service.

Constructive Attendance

Duties performed in lieu of unit training assemblies and annual training or as authorized by competent authority.

Distinguished Himself/Herself

A person, by praiseworthy accomplishments, have distinguished himself/herself and whose actions are set apart from other persons in the same or similar circumstances. Determination of this distinction requires careful consideration of exactly what is or was expected as the ordinary, routine or customary behavior and accomplishment for individuals of like rank and experience for the circumstances involved.

Duty of Great Responsibility

Duty which, by virtue of the position held, carries the ultimate responsibility for the successful operation of a major command, activity, agency, installation or project. The discharge of such duty must involve the acceptance and fulfillment of the obligation so as to greatly benefit the interests of the United States and/or the State of California.

Duty of Responsibility

Duty which, by virtue of the position held, carries a high

degree of the responsibility for the successful operation of a major command, activity, agency, installation or project, or which requires the exercise of judgment and decision affecting plans, policies, operations or the lives and well-being of others.

Heroism

Specific acts of bravery or outstanding courage, or a closely related series of heroic acts performed within a short period of time.

Impact Award

An award which is authorized for presentation by the approving authority without written concurrence of command channels. However, the approving authority must submit completed recommendation form to the appropriate channels for processing the permanent order, recording action in MPRJ, and General Files at Headquarters, State Area Command. See Section II,

Meritorious Achievement

An act which is well above the expected performance of duty. The act should be an exceptional accomplishment with a definite beginning and ending date. The length of time is not a primary consideration; however, speed of accomplishment of an important task can be a factor in determining the value of an act.

Meritorious Service which is distinguished by a succession of outstanding acts of achievement over a sustained period of time.

Permanent Wear

Permanent wear of a unit citation is authorized for an individual who was assigned to and present for duty with the unit at any time during the period cited or who was attached by competent orders to and present for duty with the unit during the entire period or for at least 30 consecutive days of the period cited.

Ribbon

The portion of the suspension ribbon of a service medal or decoration worn instead of the service medal or decoration and made in the form of a ribbon bar.

Temporary Wear

Temporary wear of a unit citation is authorized for an individual who was not present with the unit citation during the period cited but was subsequently assigned to the unit. Such unit citations may be worn by these individuals only for the duration of his or her assignment to the unit.

APPENDIX E

CALIFORNIA ARMY NATIONAL GUARD Approval and Presentation Authority for State Military Decorations

State Decorations	Approval Authority/Presentation of Award
California Medal of Valor	Approved by The Adjutant General Presented by the Governor
California Military Cross	Approved by the Adjutant General Presented by the Adjutant General or the Governor
Order of California	Approved by The Adjutant General Presented by The Adjutant General or designated representative
California Medal of Merit	Approved by the Commander grade of COL or higher Presented by Field Grade Officer
California Commendation Medal	Approved by Commander in grade of LTC or higher Presented by Field Grade Officer
California Memorial Medal	Approved by the Support directorate/Commander Presented by Commander or Casualty Assistance Officer
Federal	
Legion of Merit and higher	General Officer
Distinguished Flying Cross Soldier's Medal Meritorious Service Medal Air Medal Army Commendation Medal Army Achievement Medal	Field Grade Officer
Good Conduct and Service Medals	Company Grade Officer

APPENDIX F

NUMBER AND TYPES OF DECORATIONS APPROVED <small>For use of this form, see AR 600-8-22; the proponent agency is ODCSPER</small>										REQUIREMENT CONTROL SYMBOL <small>CSGPA-1746</small>					
1. TO Commander United States Total Army Personnel Command 200 Stevall Street ATTN: TAPC-POA Alexandria, Virginia 22332-0471					2. FROM (Include ZIP Code)					3. REPORTING PERIOD FROM: TO:					
<p>NOTE: Service Awards include all awards for meritorious service made concurrent with PCS, ETS, or REFRAD, awarded posthumously and other periods of meritorious service. Meritorious service awards presented in conjunction with retirement should be reported only under retirement. (RET = Retirement; SVC = Service; ACH = Achievement)</p>															
4. GRADE	5. LOM			6. MSM			7. ARCOM			8. AAM			9. TOTAL		
	RET	SVC	ACH	RET	SVC	ACH	RET	SVC	ACH	RET	SVC	ACH	RET	SVC	ACH
O-6															
O-5															
O-4															
O-3															
O-2															
O-1															
W-5															
W-4															
W-3															
W-2															
W-1															
E-9															
E-8															
E-7															
E-6															
E-5															
E-4															
E-3															
E-2															
E-1															
10. TOTAL															
11. NAME, RANK AND TITLE							12. SIGNATURE					13. DATE			

DA FORM 4612-R, OCT 83

EDITION OF JUN 84 IS OBSOLETE

ANNUAL REPORT FOR STATE DECORATIONS

QUARTERLY REPORT OF STATE DECORATIONS

For use of this form, see CAL ARNGR 672-1/CA ANGR 900-10

TO:		FROM: (Include AIP Code)						REPORTING PERIOD							
		FROM:													
		TO:													
GRADE	MV/MC			OC			MM			CM			TOTAL		
	RE-TIRE-MENT	SER-VICE	ACHIEVE-MENT	RE-TIRE-MENT	SER-VICE	ACHIEVE-MENT	RE-TIRE-MENT	SER-VICE	ACHIEVE-MENT	RE-TIRE-MENT	SER-VICE	ACHIEVE-MENT	RE-TIRE-MENT	SER-VICE	ACHIEVE-MENT
O-6															
O-5															
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E-5															
E-4															
E-3															
E-2															
E-1															
CIV															
TOTAL															

NAME, RANK AND TITLE

SIGNATURE

DATE

CAL NG Form 672-1A (1 JUN 90)

APPENDIX G

ANNOUNCEMENT OF AWARDS

AWARD

FEDERAL

Distinguished Service Medal (DSM)
Legion of Merit (LOM)
Distinguished Flying Cross (DFC)
Soldiers Medal (SM)
Meritorious Service Medal (MSM)
Army Commendation Medal (ARCOM)
Army Achievement Medal (AAM)
Army Good Conduct Medal (GCM)
Humanitarian Service Medal (HSM)
Armed Forces Reserve Medal (AFRM)
Army Reserve Components Achievement Medal (ARCAM)
The NCO Professional Development Ribbon (NPDR)
Army Service Ribbon (ASR)
Overseas Service Ribbon (OSR)
Army Reserve Components Overseas Training Ribbon (ARCOTR)
National Defense Service Medal (NDSM)
Southwest Asia Service Medal (SASM)

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Screening of MPRJ
Screening of MPRJ
Screening of MPRJ
Screening of MPRJ
Screening of MPRJ

STATE

Medal of Valor (CAMV)
Military Cross (CAMC)
Order of California (CAOC)
Medal of Merit (CMM)
Commendation Medal (CACM)
Good Conduct Ribbon/Medal (CAGCR/M)
California Service Medal (CASM)
Governor's Outstanding Unit Citation (CAOUC)
Federal Service Ribbon (CAFSR)
State Service Ribbon (CASSR)
Drill Attendance Ribbon (CADAR)
Enlisted Excellence Ribbon (CAEER)
Enlisted Trainers Ribbon (CAETR)
Recruiting Achievement Ribbon (CAREAR)

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Permanent Orders
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